

Meetings and negotiations prepositions pairwork

Student A

Choose one of the prepositions below and read out one example sentence with the preposition missing. Your partner has one chance to try and guess the right preposition. If they are wrong, you get one point and you should read out another example with the same preposition for them to try once again. Continue until they guess correctly, maybe read out any that they got wrong, then switch roles and do the same. If you run out of examples before they guess, make up more sentences with the same preposition missing.

about

- ◇ I'm not so sure _____ that.
- ◇ I'll think _____ it.

by

- ◇ Shall we start _____ introducing ourselves?
- ◇ Let me begin _____ welcoming you to our new offices.

down

- ◇ That wouldn't go _____ well at head office.
- ◇ Right. Let's get _____ to business, shall we?

for

- ◇ I was hoping _____ something considerably better

from

- ◇ Although I can see where you are coming _____...

in

- ◇ We don't seem to be _____ complete agreement
- ◇ I'm really not _____ a position to be able to do that.
- ◇ Do you think we could have that _____ writing by the end of the week?

like

- ◇ That doesn't seem _____ a serious offer.

of

- ◇ I'll give you the benefit _____ the doubt.
- ◇ That's out _____ the question.
- ◇ This is a matter _____ principle.
- ◇ First _____ all, may I introduce myself?

to

- ◇ OK, I'm willing _____ concede that it's something we should work towards.
- ◇ Welcome _____ Jansen Electronics.
- ◇ Our main aim today is _____ find a way to cut costs.
- ◇ Did you have anything _____ add?
- ◇ I can't accept that this applies _____ us.
- ◇ The evidence seems _____ be saying that...
- ◇ _____ a certain extent
- ◇ I've got _____ disagree about...

with

- ◇ Mmm. I'd go along _____ Sarah.
- ◇ Yes, I agree _____ Sunita.
- ◇ I'll go along _____ that.
- ◇ That doesn't tally _____ the information that I was given.

Student B

Choose one of the prepositions below and read out one example sentence with the preposition missing. Your partner has one chance to try and guess the right preposition. If they are wrong, you get one point and you should read out another example with the same preposition for them to try once again. Continue until they guess correctly, maybe read out any that they got wrong, then switch roles and do the same. If you run out of examples before they guess, make up more sentences with the same preposition missing.

along

◇ I'll go _____ with that.

as

◇ As long _____ you do your part, I'm willing to consider that.

◇ Great. I'll get my secretary to fix the next meeting for _____ soon as possible.

◇ Okay. So, the goods will arrive by Friday _____ we agreed.

back

◇ I'll get _____ to you on that.

before

◇ Were there any final questions _____ we finish?

◇ Would anyone like a drink _____ we begin?

on

◇ I'll take your word _____ it.

◇ I'm not going to give way _____ this.

◇ There is no way _____ earth...

◇ I can't compromise _____ this point.

◇ That is my last word _____ this matter.

◇ I'm standing firm _____ this.

◇ I might be willing to concede _____ that point.

◇ Thank you for coming all this way _____ such a cold morning.

out

◇ That's _____ of the question.

◇ You took the words right _____ of my mouth.

◇ I think I can see a way _____ of this.

◇ Have I missed anything _____?

◇ I'd like to start by setting _____ the basic facts.

under

◇ _____ duress...

up

◇ I agree _____ to a point, but...

◇ Well, I guess that about wraps it _____.

◇ To sum _____, the supplies will be at a 2.5% discount as compared to the last order.

with

◇ I couldn't agree _____ you more

◇ _____ reservations...

◇ I'm sorry, but we're not very happy _____ this offer

◇ I'm not really very satisfied _____ that offer

◇ I look forward to doing business _____ you again soon.