

Job interview questions with verb patterns speaking

Take turns using verbs from below to ask each other questions in a job interview for a position as an HR manager, with the other person answering the question each time. You can give imaginary answers if you can't think of anything true.

Verbs to make job interview questions from (arranged A to Z)

admit	afford	aim	allow
appear	avoid	can't help	can't stand
celebrate	claim	consider	decide
deny	discuss	enjoy	expect
fail	hesitate	involve	keep
let	look forward to	manage	mind
miss	object	offer	oppose
permit	persuade	plan	postpone
prepare	prevent	promise	refuse
regret	resist	show	stop
struggle	suggest	support	threaten
volunteer	would prefer		

Use the questions below to continue the same interview. Your teacher will tell you if you should use the gapped questions and/ or the completed questions.

Ask about any verbs that you are not sure that you used correctly, questions which were difficult to answer, etc.

Work together to fill the gaps in the gapped questions with the correct form of the verbs.

Suggested questions

1. How can we make staff comfortable enough to admit making mistakes?
2. What would you say if Finance said they couldn't afford to train your staff?
3. What do you aim to achieve in the next few years of your career?
4. Would you allow accused staff to keep working while you investigate?
5. What can you do about people who appear to be slacking but aren't?
6. How can you avoid having conflicts with your workmates?
7. How can you cope with staff who can't help gossiping but deny doing it?
8. How can you deal with team member who can't stand working together?
9. How would you celebrate finishing a big project with your team?
10. What should you do first if someone claims to have been bullied at work?
11. Would you consider moving abroad?
12. Why have you decided to change jobs?
13. At what point should management discuss downsizing the staff with them?
14. Do you enjoy planning projects?
15. What do you expect to be doing when you are 60?
16. Have you ever failed to finish a project on time?
17. When might you hesitate to accept decisions from higher up?
18. Have you had a job which involves reporting to more than one person?
19. What information would you need before you let someone take a sabbatical?
20. What are you looking forward to doing in this job?
21. How do you manage to have good work-life balance?
22. Do you mind having to abandon projects?
23. What will you miss doing if you leave your present job?
24. Would you object to being moved between departments?
25. How should you react to someone without the right skills who offers to help?
26. Under what circumstances would you permit an employee to have a side job?
27. How can you persuade people who oppose doing something to change their minds?
28. Do you plan to do any training?
29. When might you try to persuade someone to postpone taking retirement?
30. How can new managers prepare to handle performance reviews?
31. How can we prevent staff leaving to set up their own companies?
32. How do you treat staff who promise to improve but miss all their targets?
33. Can you give an example of a good time to refuse to follow company policy?
34. Are there any big decisions that you regret taking?
35. What would you say to someone who resisted moving between roles?
36. How can you stop staff working too much overtime?
37. Do you often stop to think about what you are doing before taking decisions?
38. Have you ever struggled to cope with a change in working practices?
39. What would you suggest that an employee suffering from stress do?
40. Do you support introducing positive discrimination/ affirmative action?
41. What would you do about a good employee who threatened to quit?
42. How can we get more diversity in who volunteers to lead teams?
43. Would you prefer to stay in one field or to try more than one?

Gapped suggested questions

1. How can we make staff comfortable enough to admit _____ (make) mistakes?
2. What would you say if Finance said they couldn't afford _____ (train) your staff?
3. What do you aim _____ (achieve) in the next few years of your career?
4. Would you allow accused staff _____ (keep) working while you investigate?
5. What can you do about people who appear _____ (be) slacking but aren't?
6. How can you avoid _____ (have) conflicts with your workmates?
7. How can you cope with staff who can't help _____ (gossip) but deny doing it?
8. How can you deal with team member who can't stand _____ (work) together?
9. How would you celebrate _____ (finish) a big project with your team?
10. What should you do first if someone claims _____ (have been bullied) at work?
11. Would you consider _____ (move) abroad?
12. Why have you decided _____ (change) jobs?
13. When should management discuss _____ (downsize) the staff with them?
14. Do you enjoy _____ (plan) projects?
15. What do you expect _____ (be) doing when you are 60?
16. Have you ever failed _____ (finish) a project on time?
17. When might you hesitate _____ (accept) decisions from higher up?
18. Have you had a job which involves _____ (report) to more than one person?
19. What info would you need before you let _____ (someone take) a sabbatical?
20. What are you looking forward to _____ (do) in this job?
21. How do you manage _____ (have) good work-life balance?
22. Do you mind _____ (have to) abandon projects?
23. What will you miss _____ (do) if you leave your present job?
24. Would you object to _____ (be moved) between departments?
25. How should you react to someone without skills who offers _____ (help)?
26. When would you permit _____ (an employee have) a side job?
27. How can you persuade people who oppose doing something _____ (change) their minds?
28. Do you plan _____ (do) any training?
29. When might you try to persuade someone to postpone _____ (take) retirement?
30. How can new managers prepare _____ (handle) performance reviews?
31. How can we prevent _____ (staff leave) to set up their own companies?
32. How do you treat staff who promise _____ (improve) but miss all their targets?
33. Can you give an example of a good time to refuse _____ (follow) company policy?
34. Are there any big decisions that you regret _____ (take)?
35. What would you say to someone who resisted _____ (move) between roles?
36. How can you stop staff _____ (work) too much overtime?
37. Do you often stop _____ (think) about what you are doing before taking decisions?
38. Have you ever struggled _____ (cope) with a change in working practices?
39. What would you suggest that an employee suffering from stress _____ (do)?
40. Do you support _____ (introduce) positive discrimination/ affirmative action?
41. What would you do about a good employee who threatened _____ (quit)?
42. How can we get more diversity in who volunteers _____ (lead) teams?
43. Would you prefer _____ (stay) in one field or to try more than one?